



TIME365 Admin Portal:

Version 1.90.45 – Feature Release Overview

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1. Introduction

TIME365 Admin Portal Version 1.90.45 introduces structured approval controls, enhanced configuration options, and improved validation mechanisms.

This release focuses on giving administrators better control while keeping daily operations simple and transparent.

2. What's New in Portal Version 1.90.45?

- Centralized beacon management
- Role-based reviewer configuration
- Approval-based official leave workflow
- Approval-based official work assignment workflow
- Improved shift validation rules

3. Beacon Manager Module

A dedicated Beacon Manager module has been added to the portal. Admins can manage beacon assignments centrally and control which users are allowed to use beacon-based attendance.

User Benefit: Better control and accuracy in location-based attendance tracking.

4. Reviewer Role in User Management

A new “Reviewer” option is available in user configuration. This allows organizations to define who can review and approve requests without giving full admin access.

User Benefit: Clear approval responsibility and reduced administrative overhead.

5. Approval Configuration for Official Leave

An approval-required setting has been introduced for Official Leave types. Admins can now decide whether an official leave needs approval or can be auto-approved.

User Benefit: Flexible policy control based on organizational rules.

6. Approval Configuration for Work Assignment

Similar approval settings are now available for Official Work Assignment types. Admins can enable or disable approval requirements as needed.

User Benefit: Consistent approval behavior across different request types.

7. Approval Flow – Official Leave

Official Leave requests now follow a structured approval flow when enabled. Requests move through Pending, Approved, or Rejected states, with full visibility for admins and managers.

User Benefit: Transparent tracking and better compliance.

8. Approval Flow – Work Assignment

Official Work Assignment requests also follow a structured approval flow. This ensures all work assignments are reviewed and approved before execution.

User Benefit: Better operational planning and accountability.

9. Shift Validation Enhancements

Shift ID validation has been enhanced for permission-related requests. This ensures permissions align correctly with assigned shifts and working hours.

User Benefit: Reduced errors and more accurate attendance records.

10. Summary

TIME365 Admin Portal Version 1.90.45 strengthens administrative control while keeping workflows simple.

With improved approvals, beacon management, and validation rules, organizations gain better visibility, accuracy, and governance across workforce operations.

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